



Make a difference at Weston Hospicecare

Hospice Volunteering Opportunities – June 2017

Each year increasing numbers of local families will turn to us for support and all the care we provide to them is free of charge.

It costs approximately £3.5million a year to provide these services and without our volunteers' gift of time, dedication and commitment, less money would be available for our free patient services.

All our volunteers get something slightly different from the experience, such as:

- making a difference to an individual's life
- getting invaluable work experience
- putting existing skills to good use
- making new friends
- changing the way things work for the better
- developing new skills
- getting involved with the community

We have a wide range of volunteer roles available and even if you can only spare a few hours a week, you will find something to suit you!

Volunteer Role	Additional Information / Requirements	Suggested Involvement
Administrator	If you are looking to put your existing admin skills to good use then please give us a call.	Whatever time you can offer
Collection Tin Volunteer	To represent Weston Hospicecare by collecting and replacing Hospice collecting tins from the central Weston-super-Mare area and delivering to Weston Hospicecare.	Whatever time you can offer
Driver	Collecting patients from their homes and transporting them (in volunteer's own vehicle) to and from the Day Hospice.	Thursdays
Housekeeper	To assist our housekeeping team with general office cleaning such as vacuuming, emptying bins, dusting etc as well as laundry.	2-4 hours per week
Kitchen Assistant	Assist the Hospice catering staff in a variety of tasks relating to the preparation and serving of food, and cleaning of the kitchen. To assist with lunches from 11.30am until 2.30pm.	Tuesdays Wednesdays Thursdays
One Off Volunteering	We have one off opportunities throughout the year for people to get involved with our fundraising events and campaigns. You need no experience; you just need to be friendly and willing to talk to supporters if they ask questions.	Please call 01934 423900 to add your name and contact details to our records.



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Receptionist	To be the warm and welcoming 'face' of the Hospice. Taking incoming and outgoing telephone calls, in a professional, calm and courteous manner; taking messages as appropriate. Assist with the running of the Hospice Reception Shop.	Thurs – 2.30 until 5pm
Shop Volunteer	We have opportunities in most of our shops and a variety of roles on offer in each of them including: <ul style="list-style-type: none"> • Receiving, sorting and preparing stock for display • Sales assistants • Displaying stock and window dressing 	Please pop in to your local shop and speak to the Duty Manager for further information and current availability. See page 3 for shop locations.
Supporter Care	To input supporter information on to our database. Carry out a range of tasks from photocopying to data entry, writing letters and preparing material for events. You will need to be numerate, IT literate, organised, flexible and enthusiastic. Have good customer service and communication skills, and experience of working in a busy office environment.	Tuesdays
Ward Receptionist	To provide administrative and general support for the Nursing Staff and provide assistance to patients and relatives where necessary in a sometimes emotive environment.	Sat - 1pm until 4pm Sun - 9am until 1pm

Please note the following roles are based at our warehouse:

Weston Hospicecare Business Hub, Unit 9, Weston Industrial Estate, Lynx Crescent, BS24 9DJ

Volunteer Role	Additional Information / Requirements	Suggested Involvement
eBay Assistant	To help raise vital funds for the Hospice by researching and selling items on eBay, Amazon and other internet sales platforms.	Whatever time you can offer (Mon to Fri)
PAT Tester	If you have experience with electricals and would like to come and help us check the condition of our electrical items prior to sale in the shops, we would love to hear from you!	Whatever time you can offer (Mon to Sat)
Stock Allocation Specialist (S.A.S)	Specialised sorting and allocation of sellable items for onward dispatch to our shop network.	Whatever time you can offer (Wed, Fri or Sat)
Volunteer Van Driver	Driving a 3.5 tonne vehicle with a tail lift, assisting with collections and deliveries. For insurance purposes, over 21 years of age. Please be aware this role involves lots of bending, lifting and carrying.	4 hours per week (Operating hours: Mon to Sat 8.30am to 4.30pm)
Volunteer Van Driver's Mate	Assist Van Driver with collections and deliveries, loading and unloading vehicles. Please be aware this role involves lots of bending, lifting and carrying.	4 hours per week (Operating hours: Mon to Sat 8.30am to 4.30pm)



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Weston Hospicecare Shops

We have vacancies in most of our shops and a variety of roles on offer in each of them including:

- Receiving, sorting and preparing stock for display
- Sales clerks
- Displaying stock and window dressing

Even if you can only spare a couple of hours a week, for further information and current availability, please call in or contact the Duty Manager of your nearest shop:

Burnham on Sea	29 College Street	TA8 1AS	01278 787222
Cheddar inc 'Bikes & Things'	Bath Street	BS27 3AA	01934 744089
Clevedon	The Emporium, 87/89 Hill Road	BS21 7PN	01275 876415
Clevedon (£1 shop)	13 The Triangle	BS21 6NQ	01275 879249
Congresbury	3 The Cross, Broad Street	BS49 5DG	01934 832050
Milton	195a Milton Road	BS22 8EF	01934 624001
Wedmore	Unit 3, Borough Mews	BS28 4EB	01934 423975
Weston super Mare (£1 shop)	9 Aller Parade	BS24 9DD	01934 813677
Weston super Mare	52 Baker Street	BS23 3AQ	01934 627096
Weston super Mare	28 Devonshire Road	BS23 4EF	01934 644742
Weston super Mare	22/24 High Street	BS23 1JF	01934 419490
Weston super Mare (£1 shop)	2 Walliscote Road	BS23 1UG	01934 615855
Weston super Mare	19 Waterloo Street	BS23 1LF	01934 620040
Winscombe	18 Woodborough Road	BS25 1AB	01934 844517
Worle (Homewares)	163 High Street	BS22 6JA	01934 520896
Worle (Fashions)	228-230 High Street	BS22 6JE	01934 528197
Yatton	67 High Street	BS49 4EQ	01934 838835

If you would like us to send you an application form, please call our Volunteer Team on 01934 423975 or if you prefer an electronic copy to print at home please send your request to volunteer@westonhospicecare.org.uk.



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We believe in a society that gives everyone an equal chance to **learn**, **work** and **live** free from **discrimination**, **harassment** and **prejudice**.

Weston Hospicecare, as a charity and voluntary organisation, appreciates the value of volunteering. Volunteering means people independently choosing to give their time freely to help others. We believe in keeping volunteering voluntary and will not knowingly participate in compulsory volunteering schemes which adversely affect the receipt of benefits.