



# Make a difference at Weston Hospicecare

## Hospice Volunteering Opportunities – July 2017

Each year increasing numbers of local families will turn to us for support and all the care we provide to them is free of charge.

It costs approximately £3.5million a year to provide these services and without our volunteers' gift of time, dedication and commitment, less money would be available for our free patient services.

All our volunteers get something slightly different from the experience, such as:

- making a difference to an individual's life
- getting invaluable work experience
- putting existing skills to good use
- making new friends
- changing the way things work for the better
- developing new skills
- getting involved with the community

We have a wide range of volunteer roles available and even if you can only spare a few hours a week, you will find something to suit you!

Volunteer Role	Additional Information / Requirements	Suggested Involvement
<b>Beauty Therapist</b>	You must have a level 2 qualification or equivalent. Please contact Alison Bailey (Complementary Therapy Co-ordinator) on 01934 423900 for further information.	Once a month on a Friday
<b>Collection Tin Volunteer</b>	To represent Weston Hospicecare by collecting and replacing Hospice collecting tins from the central Weston-super-Mare area and delivering to Weston Hospicecare.	Whatever time you can offer
<b>Driver</b>	Collecting patients from their homes and transporting them (in volunteer's own vehicle) to and from the Day Hospice.	Thursdays
<b>Housekeeper</b>	To assist our housekeeping team with general office cleaning such as vacuuming, emptying bins, dusting etc as well as laundry.	2-4 hours per week
<b>Mystery Shopper</b>	Visiting Weston Hospicecare shops as a customer or donor and providing feedback of your experiences to the Retail Director.	Whatever time you can offer
<b>One-Off Volunteering</b>	We have one off opportunities throughout the year for people to get involved with our fundraising events and campaigns. You need no experience; you just need to be friendly and willing to talk to supporters if they ask questions.	Please call 01934 423900 to add your name and contact details to our records.



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<b>Receptionist</b>	To be the warm and welcoming 'face' of the hospice. Taking incoming and outgoing telephone calls, in a professional, calm and courteous manner; taking messages as appropriate. Assist with the running of the Hospice Reception Shop.	Thurs 2.30pm to 5pm
<b>Shop Volunteer</b>	We have opportunities in most of our shops and a variety of roles on offer in each of them including: <ul style="list-style-type: none"> <li>• Receiving, sorting and preparing stock for display</li> <li>• Sales assistants</li> <li>• Displaying stock and window dressing</li> </ul>	Please pop in to your local shop and speak to the Duty Manager for further information and current availability. See page 3 for shop locations.
<b>Supporter Care</b>	To input supporter information on to our database. Carry out a range of tasks from photocopying to data entry, writing letters and preparing material for events. You will need to be numerate, IT literate, organised, flexible and enthusiastic. Have good customer service and communication skills, and experience of working in a busy office environment.	Tuesdays
<b>Ward Receptionist</b>	To provide administrative and general support for the Nursing Staff and provide assistance to patients and relatives where necessary in a sometimes emotive environment.	Sat - 1pm until 4pm Sat – 5pm until 8pm Sun - 9am until 1pm

Please note the following roles are based at our warehouse:

Weston Hospicecare Business Hub, Unit 9, Weston Industrial Estate, Lynx Crescent, BS24 9DJ

<b>Volunteer Role</b>	<b>Additional Information / Requirements</b>	<b>Suggested Involvement</b>
<b>eBay Assistant</b>	To help raise vital funds for the Hospice by researching and selling items on eBay, Amazon and other internet sales platforms.	Whatever time you can offer (Mon to Fri)
<b>PAT Tester</b>	If you have experience with electricals and would like to come and help us check the condition of our electrical items prior to sale in the shops, we would love to hear from you!	Whatever time you can offer (Mon to Sat)
<b>Stock Allocation Specialist (S.A.S)</b>	Specialised sorting and allocation of sellable items for onward dispatch to our shop network.	Whatever time you can offer (Wed, Fri or Sat)
<b>Volunteer Van Driver</b>	Driving a 3.5 tonne vehicle with a tail lift, assisting with collections and deliveries. For insurance purposes, over 21 years of age. Please be aware this role involves lots of bending, lifting and carrying.	4 hours per week (Operating hours: Mon to Sat 8.30am to 4.30pm)
<b>Volunteer Van Driver's Mate</b>	Assist Van Driver with collections and deliveries, loading and unloading vehicles. Please be aware this role involves lots of bending, lifting and carrying.	4 hours per week (Operating hours: Mon to Sat 8.30am to 4.30pm)



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## Weston Hospicecare Shops

We have vacancies in most of our shops and a variety of roles on offer in each of them including:

- Receiving, sorting and preparing stock for display
- Sales clerks
- Displaying stock and window dressing

Even if you can only spare a couple of hours a week, for further information and current availability, please call in or contact the Duty Manager of your nearest shop:

<b>Burnham on Sea</b>	29 College Street	<b>TA8 1AS</b>	<b>01278 787222</b>
<b>Cheddar inc 'Bikes &amp; Things'</b>	Bath Street	<b>BS27 3AA</b>	<b>01934 744089</b>
<b>Clevedon</b>	The Emporium, 87/89 Hill Road	<b>BS21 7PN</b>	<b>01275 876415</b>
<b>Clevedon (£1 shop)</b>	13 The Triangle	<b>BS21 6NQ</b>	<b>01275 879249</b>
<b>Congresbury</b>	3 The Cross, Broad Street	<b>BS49 5DG</b>	<b>01934 832050</b>
<b>Milton</b>	195a Milton Road	<b>BS22 8EF</b>	<b>01934 624001</b>
<b>Wedmore</b>	Unit 3, Borough Mews	<b>BS28 4EB</b>	<b>01934 423975</b>
<b>Weston super Mare (£1 shop)</b>	9 Aller Parade	<b>BS24 9DD</b>	<b>01934 813677</b>
<b>Weston super Mare</b>	52 Baker Street	<b>BS23 3AQ</b>	<b>01934 627096</b>
<b>Weston super Mare</b>	28 Devonshire Road	<b>BS23 4EF</b>	<b>01934 644742</b>
<b>Weston super Mare</b>	22/24 High Street	<b>BS23 1JF</b>	<b>01934 419490</b>
<b>Weston super Mare (£1 shop)</b>	2 Walliscote Road	<b>BS23 1UG</b>	<b>01934 615855</b>
<b>Weston super Mare</b>	19 Waterloo Street	<b>BS23 1LF</b>	<b>01934 620040</b>
<b>Winscombe</b>	18 Woodborough Road	<b>BS25 1AB</b>	<b>01934 844517</b>
<b>Worle (Homewares)</b>	163 High Street	<b>BS22 6JA</b>	<b>01934 520896</b>
<b>Worle (Fashions)</b>	228-230 High Street	<b>BS22 6JE</b>	<b>01934 528197</b>
<b>Yatton</b>	67 High Street	<b>BS49 4EQ</b>	<b>01934 838835</b>

If you would like us to send you an application form, please call our Volunteer Team on 01934 423975 or if you prefer an electronic copy to print at home please send your request to [volunteer@westonhospicecare.org.uk](mailto:volunteer@westonhospicecare.org.uk).



## Make a difference at Weston Hospicecare

We believe in a society that gives everyone an equal chance to **learn**, **work** and **live** free from **discrimination**, **harassment** and **prejudice**.

*Weston Hospicecare, as a charity and voluntary organisation, appreciates the value of volunteering. Volunteering means people independently choosing to give their time freely to help others. We believe in keeping volunteering voluntary and will not knowingly participate in compulsory volunteering schemes which adversely affect the receipt of benefits.*