

Dear Applicant

**Post of Casual/Bank Catering Assistant (Ref: WHC-BCA)**

Thank you for your interest in the above position.

I have pleasure in attaching an Application Pack for you. Please return your completed application form as soon as possible

The hours for this role are variable providing cover for staff holidays and sickness, sometimes at short notice. The hours may include morning, evenings, weekends and bank holidays. The salary is £7.33 per hour

Please that appointment to this post is subject to a standard DBS certificate.

Please can I ask you to bear in mind the requirements of the Person Specification when you are completing your application form. Please note we are unable to accept CV's without a completed application form.

If you have a disability for which an adjustment may be necessary in the recruitment process please contact the HR department, specifying the adjustment required. Any information given is used solely for the purpose of making any reasonable adjustments to the recruitment process.

We look forward to hearing from you.

Kind regards

*Marianne Stephens*

Marianne Stephens  
HR Administrator